REVIEWED STATEMENTS AND ACCOUNTANTS' REPORT

FLATHEAD LAND TRUST

DECEMBER 31, 2019 AND 2018 (AUDITED)





FLATHEAD LAND TRUST

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INDEPENDENT ACCOUNTANTS' REVIEW REPORT

Board of Directors Flathead Land Trust Kalispell, Montana

We have reviewed the accompanying financial statements of Flathead Land Trust (a nonprofit organization), which comprise the statement of financial position as of December 31, 2019, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountants' Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountants' Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Report on 2018 Financial Statements

The 2018 financial statements were audited by us, and we expressed an unmodified opinion on them in our report dated September 4, 2019. We have not performed any auditing procedures since that date.

Junkermier, Clark, Campanella, Stevens, P.C.

Kalispell, Montana October 13, 2020

FLATHEAD LAND TRUST STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2019 (REVIEWED) AND 2018 (AUDITED)

	2019	2018
<u>ASSETS</u>		
CURRENT ASSETS Cash and cash equivalents Other current assets	\$ 101,811 3,657	\$ 102,878 3,657
TOTAL CURRENT ASSETS	105,468	106,535
PROPERTY AND EQUIPMENT Property and equipment Less: Accumulated depreciation	11,393 (10,892)	11,393 (10,508)
TOTAL PROPERTY AND EQUIPMENT	501	885
OTHER ASSETS Investments Investments - endowment	339,411 68,603	302,051 44,091
TOTAL OTHER ASSETS	408,014	346,142
TOTAL ASSETS	\$ 513,983	<u>\$ 453,562</u>
LIABILITIES AND NET ASS	SETS	
CURRENT LIABILITIES Accounts payable Accrued liabilities	\$ 3,482 8,834	\$ 4,654 8,310
TOTAL CURRENT LIABILITIES	12,316	12,964
NET ASSETS Without donor restrictions Without donor restrictions - board designated With donor restrictions	94,613 6,046 401,008	41,057 5,248 394,293
TOTAL NET ASSETS	501,667	440,598
TOTAL LIABILITIES AND NET ASSETS	\$ 513,983	\$ 453,562

FLATHEAD LAND TRUST STATEMENT OF ACTIVITIES YEAR ENDED DECEMBER 31, 2019 (REVIEWED)

	Without Donor Restrictions		With Donor Restrictions		Total	
REVENUE AND OTHER SUPPORT						
Contributions income	\$	112,765	\$	39,747	\$	152,512
Grants - general operating		66,861		-		66,861
Grants - project restricted		-		5,187		5,187
Program service fees		3,000		-		3,000
In-kind contributions		2,809		125,000		127,809
Interest and dividend income		15,588		-		15,588
Investment gains and losses		30,779		13,714		44,493
Net assets released from restriction		176,933		(176,933)		<u> </u>
TOTAL REVENUE AND OTHER SUPPORT		408,735		6,715		415,450
EXPENSES						
Program		278,930		_		278,930
Management and general		38,698		_		38,698
Fundraising		36,753		_		36,753
TOTAL EXPENSES		354,381		<u>-</u>		354,381
CHANGE IN NET ASSETS		54,354		6,715		61,069
NET ASSETS - BEGINNING OF YEAR		46,305		394,293		440,598
NET ASSETS - END OF YEAR	\$	100,659	\$	401,008	\$	501,667

FLATHEAD LAND TRUST STATEMENT OF ACTIVITIES YEAR ENDED DECEMBER 31, 2018 (AUDITED)

	Without Donor Restrictions		With Donor Restrictions		Total	
REVENUE AND OTHER SUPPORT						
Contributions income	\$	114,723	\$	88,367	\$	203,090
Grants - general operating		64,208		-		64,208
Grants - project restricted		-		866,381		866,381
Program service fees		38,195		-		38,195
In-kind contributions		3,597		948,977		952,574
Interest and dividend income		11,879		_		11,879
Investment gains and losses		(18,017)		(916)		(18,933)
Net assets released from restriction		1,978,140		(1,978,140)		-
TOTAL REVENUE AND OTHER SUPPORT		2,192,725		(75,331)		2,117,394
EXPENSES						
Program		2,095,899		-		2,095,899
Management and general		55,955		-		55,955
Fundraising		38,572		_		38,572
8						
TOTAL EXPENSES		2,190,426				2,190,426
CHANGE IN NET ASSETS		2,299		(75,331)		(73,032)
NET ASSETS - BEGINNING OF YEAR		44,006		469,624		513,630
NET ASSETS - END OF YEAR	\$	46,305	\$	394,293	\$	440,598

FLATHEAD LAND TRUST STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED DECEMBER 31, 2019 (REVIEWED)

	Pro	ogram	nagement General	Fu	ndraising	Total
Depreciation expense	\$	273	\$ 61	\$	50	\$ 384
Dues and subscriptions		5,434	776		1,553	7,763
Employee benefits		5,590	1,260		1,023	7,873
Fundraising expenses		-	-		7,740	7,740
In-kind expense - operating		-	-		2,809	2,809
In-kind expense - projects		125,000	-		-	125,000
Insurance		3,912	1,676		-	5,588
Miscellaneous		-	1,110		-	1,110
Office supplies		802	641		160	1,603
Payroll expenses		104,809	23,619		19,191	147,619
Postage and delivery		824	329		494	1,647
Printing and reproduction		3,620	603		1,811	6,034
Professional fees		5,826	6,475		-	12,301
Project expenses		10,445	_		-	10,445
Rent		7,674	1,729		1,406	10,809
Telephone		1,858	419		340	2,617
Training		1,282	_		-	1,282
Travel and entertainment		1,581	 <u> </u>		176	 1,757
	\$ 2	278,930	\$ 38,698	\$	36,753	\$ 354,381

FLATHEAD LAND TRUST STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED DECEMBER 31, 2018 (AUDITED)

	Program	Management and General	Fundraising	Total
Depreciation expense	\$ 403	\$ 91	\$ 74	\$ 568
Dues and subscriptions	8,318	1,188	2,377	11,883
Employee benefits	5,709	1,287	1,045	8,041
Fundraising expenses	-	-	8,523	8,523
In-kind expense - operating	33,632	-	3,597	37,229
In-kind expense - projects	915,345	-	-	915,345
Insurance	3,738	1,602	-	5,340
Miscellaneous	-	2,099	-	2,099
Office supplies	890	712	178	1,780
Payroll expenses	102,716	23,147	18,807	144,670
Postage and delivery	576	230	345	1,151
Printing and reproduction	3,132	522	1,566	5,220
Professional fees	26,353	22,980	-	49,333
Project expenses	981,447	-	-	981,447
Rent	7,510	1,692	1,375	10,577
Telephone	1,798	405	330	2,533
Training	1,140	-	-	1,140
Travel and entertainment	3,192		355	3,547
	\$ 2,095,899	<u>\$ 55,955</u>	\$ 38,572	\$ 2,190,426

FLATHEAD LAND TRUST STATEMENTS OF CASH FLOWS YEARS ENDED DECEMBER 31, 2019 (REVIEWED) AND 2018 (AUDITED)

		2019		2018
CASH FLOWS FROM OPERATING ACTIVITIES				
Change in net assets	\$	61,069	\$	(73,032)
Adjustments to reconcile change in net assets to net				
cash from operating activities:		204		- 60
Depreciation		384		568
(Gain) loss on investments		(44,493)		18,933
Change in operating assets and liabilities:				
(Increase) decrease in: Other current assets				1 225
Increase (decrease) in:		-		1,325
Accounts payable		(1,172)		841
Accrued liabilities		524		1,814
recrued habilities		321		1,011
NET CASH FROM OPERATING ACTIVITIES		16,312		(49,551)
CASH FLOWS FROM INVESTING ACTIVITIES				
Proceeds from sale of investments		5,445		98,292
Purchase of investments		(22,824)		(5,591)
NET CASH FROM INVESTING ACTIVITIES		(17,379)		92,701
NET CHANGE IN CASH		(1,067)		43,150
CASH - BEGINNING OF YEAR		102,878		59,728
CACH, END OF VEAD	Ф	101 011	Φ	102 070
CASH - END OF YEAR	<u>\$</u>	101,811	<u>\$</u>	102,878
SUPPLEMENTAL DISCLOSURE				
Noncash operating activities:	Φ.	107.000	Φ.	04 7 0 4 7
Donated easements	\$	125,000	\$	915,345
In-kind services	Φ.	2,809	Φ.	37,229
	\$	127,809	\$	952,574

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

The Flathead Land Trust is a non-profit organization incorporated under the laws of Montana in 1985 as a membership organization. It is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code.

The Organization is dedicated to the conservation of Northwest Montana's land and water legacy through voluntary conservation easement agreements with private landowners. The Organization partners with community members to preserve the natural resources, scenic beauty and rural character of the Flathead Valley. These voluntary conservation easements preclude changes that would negatively affect the property, primarily subdivision and development. The Organization's support comes primarily from individual and business contributions as well as private and federal grants.

Basis of Reporting

The Organization prepares its financial statements in accordance with generally accepted accounting principles, which involves the application of accrual accounting; whereby revenues and gains are recognized when earned, and expenses and losses are recognized when incurred.

Classification of Net Assets

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of the Organization's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities.

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Cash and Cash Equivalents

For financial statement purposes, the Organization considers all highly-liquid investments purchased with an original maturity of three months or less to be cash equivalents. At times the cash balances may exceed FDIC insurance limits. The Organization will monitor the cash balances for any activity that results in balances exceeding the maximum FDIC insurance, then take action to ensure that the Organization's cash balances are fully insured.

Property and Equipment

Property and equipment is stated at cost and depreciated on the straight line method over estimated useful lives. Office furniture and equipment is depreciated over estimated useful lives of 5 to 7 years. Repairs, maintenance, and purchases of minor equipment (equipment costing less than \$500) are not capitalized.

Investments

Investments are reported at fair value based on quoted market prices. Interest, dividends, and realized and unrealized gains and losses are included in investment income.

Accrued Leave Payable

Employees earn paid leave based on years of service with a maximum of 10 days of vacation carryover allowed per calendar year for full-time employees. Part-time employees accrue vacation at a pro-rated rate. The amount of accrued leave at December 31, 2019 and 2018, was \$3,408 and \$3,413, respectively.

Contributions

Contributions, including unconditional promises to give, are recognized as either with donor restrictions or without donor restrictions in accordance with donor stipulations. Unconditional promises to give with payments due in future periods are recognized as revenue with donor restrictions. Restricted contributions whose restrictions are met within the same reporting period are accounted for as support without donor restrictions. Unconditional and conditional promises to give are valued at the present value of amounts expected in future years, provided that reliable information is available.

<u>In-kind Contributions</u>

In-kind contributions are reflected as contributions at their fair value at date of donation and are reported as unrestricted support unless explicit donor stipulations specify how donated assets must be used. The Organization recognizes the fair value of contributed conservation easements, at their appraised or estimated values. The Organization recognizes the fair value of contributed services received if such services a) create or enhance non-financial assets or b) require specialized skills that are provided by individuals possessing those skills and would typically need to be purchased if not contributed. The Organization receives services from a large number of volunteers who give significant amounts of their time to the Organization's programs and fund-raising campaigns but which do not meet the criteria for financial statement recognition.

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Functional Expenses

The costs of providing program and other activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among program and supporting services benefited. Such allocations are determined by management on an equitable basis. The expenses that are allocated include the following:

Expense	Method of Allocation
Depreciation expense	Historical usage
Dues and subscriptions	Historical usage
Employee benefits	Time and effort
Insurance	Historical usage
Office supplies	Historical usage
Payroll expenses	Time and effort
Postage and delivery	Historical usage
Printing and reproduction	Historical usage
Rent	Historical usage
Telephone	Historical usage
Travel and entertainment	Historical usage

Advertising Costs

The cost of advertising and marketing is expensed as incurred.

Income Tax Status

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. The Organization believes that it has appropriate support for any tax positions taken, and as such, does not have any uncertain tax positions that are material to the financial statements. The Organization's federal Return of Organization Exempt From Income Tax (Form 990) is subject to examination by the taxing authorities, generally, for three years after they were filed or the due date of the return; whichever is later.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 2 -- INVESTMENTS

Investments are presented in the financial statements at fair market value. Investments are maintained in custodial accounts with investment firms and are primarily composed of cash instruments, certificates of deposit, and mutual funds at their listed prices. Investment expenses netted against investment earnings for the year ended December 31, 2019 and 2018, were inconsequential. As of December 31, 2019 and 2018, the Board of Directors had designated \$6,046 and \$5,248, respectively, of net assets without donor restrictions as a general endowment fund to support the mission of the Organization. Since that amount resulted from an internal designation and is not donor-restricted, it is classified and reported as unrestricted net assets.

NOTE 2 -- INVESTMENTS (CONTINUED)

The investments' basis and market value information is as follows as of December 31:

	20)19	2018		
	Cost	FMV	Cost	FMV	
Equities	\$ 2,517	\$ 2,584	\$ -	\$ -	
Mutual funds	248,230	294,832	235,093	239,419	
Certificates of deposit	92,144	93,630	87,040	86,365	
Cash instruments	16,968	16,968	20,358	20,358	
Total	<u>\$ 359,859</u>	\$ 408,014	<u>\$ 342,491</u>	<u>\$ 346,142</u>	

NOTE 3 -- FAIR VALUE MEASUREMENTS

The Organization follows FASB ASC 820, which provides a framework for measuring fair value. FASB ASC 820 defines fair value as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. FASB ASC 820 requires that valuation techniques maximize the use of observable inputs and minimize the use of unobservable inputs.

FASB ASC 820 also establishes a fair value hierarchy, which prioritizes the valuation inputs into three broad levels. The three levels are defined as follows:

Level 1 - observable inputs that are based upon quoted market prices for identical assets or liabilities within active markets.

Level 2 - observable inputs other than Level 1 that are based upon quoted market prices for similar assets or liabilities, based upon quoted prices within inactive markets, or inputs other than quoted market prices that are observable through market data for substantially the full term of the asset or liability.

Level 3 - inputs that are unobservable for the particular asset or liability due to little or no market activity and are significant to the fair value of the asset or liability. These inputs reflect assumptions that market participants would use when valuing the particular asset or liability.

A financial instrument's categorization within the valuation hierarchy is based upon the lowest level of input that is significant to the fair value measurement.

Assets and liabilities itemized below were measured at fair value during the year ended using the market and income approaches. The market approach was used for Level 1.

NOTE 3 -- FAIR VALUE MEASUREMENTS (CONTINUED)

		Quoted Prices in Active Markets for Identical	Significant Other Observable	Significant Unobservable
		Assets	Inputs	Inputs
	Fair Value	(Level 1)	(Level 2)	(Level 3)
December 31, 2019: Investments	\$ 408,014	\$ 408,014	<u>\$</u>	<u>\$</u>
	Fair Value	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
December 31, 2018:		<u> </u>	<u> </u>	
Investments	\$ 346,142	<u>\$ 346,142</u>	<u>\$</u>	\$ -

NOTE 4 -- ENDOWMENT

The Organization's endowment consists of mutual funds and includes donor-restricted endowment funds. As required by generally accepted accounting principles (GAAP), net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

The Board of Directors has interpreted the Montana Uniform Prudent Management of Institutional Funds Act ("MUPMIFA") as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies the following as net assets with donor restrictions that are perpetual in nature (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) any accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund.

The remaining portion of the donor-restricted endowment fund that is not classified as perpetual is classified as temporary in nature until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by MUPMIFA.

NOTE 4 -- ENDOWMENT (CONTINUED)

In accordance with MUPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund;
- (2) The purposes of the Organization and the donor-restricted endowment fund;
- (3) General economic conditions;
- (4) The possible effect of inflation and deflation;
- (5) The expected total return from income and the appreciation of investments;
- (6) Other resources of the Organization; and
- (7) The investment policies of the Organization.

Changes in Endowment Net Assets for the year ended December 31, 2019:

		Restricted	R	estrictions		Total
Endowment net assets, beginning of year	\$	5,248	\$	38,843	\$	44,091
Investment return: Net appreciation (depreciation) (realized and unrealized)		798		13,714		14,512
Contributions				10,000		10,000
Endowment net assets, end of year	\$	6,046	\$	62,557	\$	68,603
Changes in Endowment Net Assets for the year ended December 31, 2018:						
]	Board Restricted		ith Donor estrictions		Total
Endowment net assets, beginning of year	\$	5,372	\$	39,759	\$	45,131
Investment return: Net appreciation (depreciation) (realized and unrealized)		(124)		<u>(916</u>)		(1,040)
Endowment net assets, end of year	\$	5,248	\$	38,843	\$	44,091

Board

With Donor

NOTE 4 -- ENDOWMENT (CONTINUED)

The portion of the endowment whereby the donor has stipulated that the funds be maintained in perpetuity at December 31, 2019 and 2018, was \$35,120 and \$25,120, respectively. There were \$27,437 and \$13,723 in endowment funds with donor restrictions that are temporary in nature at December 31, 2019 and 2018, respectively.

Funds with Deficiencies

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or MUPMIFA requires the Organization to retain as a fund of perpetual duration. There were no such deficiencies as of December 31, 2019 and 2018.

Return Objectives and Risk Parameters

The Organization has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to operations while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor restricted funds that the Organization must hold in perpetuity or for a donor-specified period(s).

NOTE 5 -- OPERATING LEASE

The Organization leases office space with monthly payments of \$825 as of December 31, 2019. Payments on the lease for the years ended December 31, 2019 and 2018, were \$9,900.

The following is a schedule of future minimum lease payments required by the operating lease:

Year ending December 31,

2020	\$ 9,900
2021	 4,950
Total	\$ 14,850

NOTE 6 -- RETIREMENT PLAN

The Organization has a voluntary SIMPLE IRA plan, which covers all employees. The Organization matches employee contributions up to 3% of their wages and employees can contribute additional amounts as permitted by law. The amount contributed to the retirement plan by the Organization was \$4,067 and \$3,933 for the years ended December 31, 2019 and 2018, respectively.

NOTE 7 -- RISK MANAGEMENT

The Organization faces a number of risks including (a) loss or damage to property, (b) general liability, (c) workers compensation, (d) and employee medical insurance. The risks are mitigated through the use of commercial insurance and there were no significant changes in how the Organization covered its risks in 2019 and 2018.

NOTE 8 -- NET ASSETS

Net assets with donor restrictions were as follows for the years ended December 31:

	2019	2018	
Not subject to appropriation or expenditure: Endowed funds	<u>\$ 35,120</u>	\$ 25,120	
Subject to expenditure for specified purpose:			
Land protection assistance	12,893	24,301	
Stewardship	257,013	282,444	
Projects	68,545	48,705	
To be appropriated	27,437	13,723	
	365,888	369,173	
Net assets with donor restrictions	<u>\$ 401,008</u>	\$ 394,293	

Net assets without donor restrictions were as follows for the years ended December 31:

	2019		2018	
Undesignated Board designated endowment funds	\$	94,613 6,046	\$	41,057 5,248
Net assets without donor restrictions	<u>\$</u>	100,659	\$	46,305

NOTE 9 -- AVAILABILITY AND LIQUIDITY

The following represents the Organization's financial assets at December 31:

	2019		2018	
Financial assets at year end:				
Cash and cash equivalents	\$	101,811	\$	102,878
Investments		408,014		346,142
Total financial assets		509,825		449,020
Less amounts not available for use within one year	r:			
Net assets with donor restrictions		401,008		394,293
Net assets designated by the Board		6,046		5,248
• •		407,054		399,541
Financial assets available to meet general				
expenditures over the next twelve months	\$	102,771	\$	49,479

The Organization currently maintains an average of three months of operating expenses in reserves. As part of its liquidity plan, excess cash is invested in short-term investments, including money market accounts and certificates of deposit. If these amounts are insufficient to meet cash flow needs, the board has the ability to apply for a line of credit.

NOTE 10 -- SUBSEQUENT EVENTS

Subsequent to December 31, 2019, the COVID-19 outbreak was declared a pandemic by the World Health Organization. The Organization obtained a Paycheck Protection Program loan in April 2020 for \$32,000. Restrictions and closures recommended by state and federal agencies may have an impact on the Organization's future operations and fundraising, which are not fully known at this time. Management continues to closely monitor the situation and is taking steps to reduce risk and continue operations.

Management has evaluated subsequent events through October 13, 2020, the date on which the financial statements were available to be issued.